**Member Grant Cover Page**

**Project Based**

**Name of Applicant:** Click here to enter text.

**Home Address**: Click here to enter text.

**Home Phone:** Click here to enter text. **Home Email:** Click here to enter text.

**School Name + Address**: Click here to enter text.

**School Phone:** Click here to enter text. **School Email:** Click here to enter text.

**Name of Administrator:** Click here to enter text.

**Administrator Phone:** Click here to enter text. **Administrator Email:** Click here to enter text.

**Name of School Finance Officer:** Click here to enter text. **Finance Officer Email:** Click here to enter text.

**Project Title:** Click here to enter text.

**Summary**—one paragraph describing project: Click here to enter text.

**Amount Requested**: $ Click here to enter text. **Is project jointly funded?**  Click here to enter text.

**Can grant still be administered if only partially funded by KAHPERD?** Click here to enter text.

**I understand that this project should be aligned with** [**SHAPE America standards**](http://portal.shapeamerica.org/standards/pe/) **and the** [**Appropriate Instructional Practices Guidelines**](http://portal.shapeamerica.org/standards/guidelines/apppracticedoc.aspx)**.**

If my request for a grant is funded, I understand I will be required to submit a short video (minimum of 3 minutes) that showcases my project, its objectives and goals. (Please also ensure that you have a release granting permission for all images you supply.)

In addition, I will submit a final budget with receipts. If the project is not completed in one year, the Grants Committee may give one six-month extension or request all money and equipment previously granted be refunded to KAHPERD.

**Signature of Applicant**: Click here to enter text. **Date**: Click here to enter text.

**KAHPERD MEMBER GRANT**

**Page 1**

KAHPERD members may apply for grant money up to $1500 for innovative and other creative activity which will enhance wellness within a school.

All projects must be completed within one year from receipt of funding.

Applicants must include all information as described.

The grant application must be sent to the grants chair on or before the deadline of **September 30th via email.**

**PROJECT DETAILS**

Please limit this section to no more than 3 pages.

Complete applications should include a written proposal addressing each of the following areas (Use the headers below in your grant proposal).

**A. Overview**

An overview of a program that encourages a healthy lifestyle that would address at least one of the following:

* + - Reduce cardiovascular risk factors
		- Promote physical activity
		- Encourage healthy eating habits

**B. Goals**

An outline of well-defined goals to a specific target population of students with appropriate activity.

* Changes you expect will occur as a result of your project
* How the project will raise student achievement or increase awareness of health and physical well-being

**C. Evaluation Plan**

An explanation indicating how the effectiveness of the program will be measured.

**D. Financial Summary**

A financial summary specifically detailing how the requested funds will be spent. Detail all expenses. Be specific, use brands, descriptions, quantities, shipping costs, model number, etc.

**Email grant to: Jim Brown**

 **KAHPERDMODSCHGRANT2018@gmail.com**

Grant applications are due to the Grants Chair by September 30. No late applications will be considered.

*If you would like to receive a sample grant please contact the* *grant chair*

*Use attached rubric as a guide to complete grant application.*

#### KAHPERD MEMBER GRANT

#### page 2

|  |  |  |
| --- | --- | --- |
| **BUDGET ITEM****MEMBER GRANT BUDGET REQUEST***Itemize everything* | **TOTAL $****REQUESTED** | **NUMERICAL PRIORITY RATING** |
| A. **Equipment/ Consumables/ Technology:** (i.e. item, quantity, vender, amount)(Keep all receipts & send with final report) Click here to enter text. | Click here to enter text. | Click here to enter text. |

Include this projected budget with your application.

**If your grant is awarded, you will be required to: submit a W-9 form before funds will be given and submit actual expenditures, including receipts with the final report to the KAHPERD Treasurer.**

##  KAHPERD MEMBER GRANT

## page 3

**KAHPERD Member Grant Evaluation Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Review Criteria** | **4** | **3** | **2** | **1** |
| **Application** | **The application is filled out according to the guidelines. All questions are answered thoroughly.*****10 points*** | **The application is filled out according to the guidelines. All questions are answered.** ***8 points***  | **The application lacks some requested information.*****6 points*** | **The application does not follow grant guidelines.*****3 points*** |
| **Overview** | **Clearly identifies objectives in measurable terms. Strongly aligned with SHAPE America National Standards.*****15 points***  | **Identifies objectives in measurable terms. Is aligned with SHAPE America National Standards.*****12 points*** | **Attempts to identify measurable objectives.** **Weakly aligned with SHAPE America National Standards.*****9 points***  | **Fails to identify measurable objectives.** ***6 points*** |
| **Goals** | **Presents compelling evidence that the project will impact student learning based upon student interest & needs.*****20 points*** | **Presents some evidence that the project will impact student learning based upon student interest and needs.*****16 points*** | **Vaguely presents how students will benefit from this project. Student interest and needs are lacking.*****12 points*** | **Has little potential to impact student learning. Need is not identified.*****8 points*** |
| **Evaluation Plan** | **A plan is provided which realistically and specifically measures project objectives. Evaluation instruments are clearly explained.*****20 points*** | **A plan is provided which measures project objectives. Evaluation instruments are explained.*****16 points*** | **A plan is provided which will measure project objectives. Evaluation instruments are lacking or not explained clearly.*****12 points*** | **No evaluation components are identified.** ***8 points*** |
| **Financial Summary** | **Budget request form is completely detailed. Includes information about supply sources and the exact cost of items.** ***20 points*** | **Budget costs are itemized. Most information about supply sources and item costs are included.*****16 points*** | **Some budget costs are itemized. Some supply sources and item costs are missing.*****12 points*** | **The budget lacks itemized expenses, supply sources, and item costs.** ***8 points*** |
| **Overall** | **Project clearly supports the philosophy of KAHPERD. The project demonstrates creativity and/or innovation.*****15 points*** |  **The project supports the philosophy of KAHPERD. The project demonstrates some creativity and/or innovation.*****12 points*** | **The project somewhat supports the philosophy of KAHPERD. The project shows minimal creativity and/or innovation.** ***9 points*** | **The project does not support the philosophy of KAHPERD. The project lacks creativity and/or innovation.*****6 points*** |

##  KAHPERD MEMBER GRANT

## page 4