**“Play It Forward” Grant Cover Page**

**Name of Applicant** Click here to enter text.

**Member of KAHPERD** Choose an item.

**Choose the role that best describes you**: Choose an item.

**Home Address**: Click here to enter text.

**Home Phone:** Click here to enter text. **Home Email:** Click here to enter text.

**School Name + Address**: Click here to enter text.

**School Phone:** Click here to enter text. **School Email:** Click here to enter text.

**Project Title:**  Click here to enter text.

**Collaborative Partner**: Click here to enter text.

If my request for a grant is funded, I understand I will be required to send a video to the KAHPERD Grants Chair, Ursula Kissinger. In addition, I will write a short article for the KAHPERD newsletter telling how my school was able to “Play It Forward”.

**Signature of Applicant**: Click here to enter text. **Date**: Click here to enter text.

Applicants must include all information as described.

The grant application must be sent to grants chair, Ursula Kissinger via email

on or before the deadline of **February 26, 2017.**

**KAHPERD “PLAY IT FORWARD” GRANT**

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KAHPERD members may apply for grant money up to $1000 for innovative and other creative activity which will enhancwellness within a school.

All projects must be completed within one year from receipt of funding.

Completed applications should include:

I.          **PROJECT DETAILS**

Please limit this section to no more than 1 page.
 Use the headers below in your grant proposal.

 A. Rationale and Objectives

 ⮚ *Provide the rationale for why the project is particularly important.*

⮚ *Identify precisely the need of the project and the population served.* ⮚ *Indicate the specific objectives of the project.*

 B. Outcomes

 ⮚ *Describe the change you expect will occur as a result of your project.*

* *State how the project will raise student achievement or increase awareness of health and physical well-being*

C. Project Activities, Procedures and Timeline

 ⮚ *Explain precisely and comprehensively the procedures/methods of the project—*

*How will the project be planned and implemented?*

* *Provide a timeline as to when each project activity will be completed.*

 *Include starting date and completion date of project.*

 D. Evaluation Plan

 ⮚ *How will you know you have achieved the desired outcome?*

⮚ *Explain procedures you will follow, instruments you will use, and criteria for success.*

II.        **Budget**

 Detail all expenses.

 Include how you will spend the grant money, being as specific as you can.

**Email grant to:** **Ursula Kissinger**

 **ukissinger@tong464.org**

*Grant applications are due to the Grants Chair by February 26, 2016.*

*No late applications will be considered.*

*Use the attached rubric as a guide to complete grant application.*

#### KAHPERD “Play It Forward” GRANT

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|  |  |  |
| --- | --- | --- |
| **BUDGET ITEM****“Play It Forward” GRANT BUDGET REQUEST***Itemize everything* | **TOTAL $****REQUESTED** | **NUMERICAL PRIORITY RATING** |
| 1. **Personnel**: (i.e. speakers, organizations, etc.)

Click here to enter text. | Click here to enter text. | Click here to enter text. |
| B. **Consumable** **materials**: (be specific) Click here to enter text. | Click here to enter text. | Click here to enter text. |
| C. **Travel**: (include rationale) Click here to enter text. | Click here to enter text. | Click here to enter text. |
| D. **Equipment**: (i.e. item, quantity, vender, amount)(Keep all receipts & send with final report) Click here to enter text. | Click here to enter text. | Click here to enter text. |
| E. **Other** **Expenses**: (i.e. technology, etc.)  Click here to enter text. | Click here to enter text. | Click here to enter text. |

*Include this projected budget with your application.*

##  KAHPERD “Play It Forward” GRANT

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**KAHPERD “Play It Forward” Grant Evaluation Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Review Criteria** | **4** | **3** | **2** | **1** |
| **Application** | **The application is filled out according to the guidelines. All questions are answered thoroughly.*****10 points*** | **The application is filled out according to the guidelines. All questions are answered.** ***8 points***  | **The application lacks some requested information.*****6 points*** | **The application does not follow grant guidelines.*****3 points*** |
| **Rationale/Objectives** |  **Clearly identifies objectives in measurable terms. Strongly aligned with SHAPE America National Standards.*****10 points***  | **Identifies objectives in measurable terms. Is aligned with SHAPE America National Standards.*****8 points*** | **Attempts to identify measurable objectives.** **Weakly aligned with SHAPE America National Standards.*****6 points***  | **Fails to identify measurable objectives.** ***3 points*** |
| **Statement of Needs** | **Presents compelling evidence that the project will impact student learning based upon student interest & needs.*****15 points*** | **Presents some evidence that the project will impact student learning based upon student interest and needs.*****12 points*** | **Vaguely presents how students will benefit from this project. Student interest and needs are lacking.*****9 points*** | **Has little potential to impact student learning. Need is not identified.*****6 points*** |
| **Procedures/Methods** | **Specifically outlines an action plan including activities, strategies and person(s) responsible for the project. Contains a realistic timeline.*****20 points*** | **Adequately describes most activities, strategies, and people responsible for the project. Contains a realistic timeline.*****16 points***  | **Attempts to describe activities and strategies that will be carried out to meet the objectives. The timeline is not realistic.*****12 points*** | **Fails to describe activities and strategies that will be carried out to meet the objectives. The timeline is missing or inadequate.*****8 points*** |
| **Evaluation** | **A plan is provided which realistically and specifically measures project objectives. Evaluation instruments are clearly explained.*****20 points*** | **A plan is provided which measures project objectives. Evaluation instruments are explained.*****16 points*** | **A plan is provided which will measure project objectives. Evaluation instruments are lacking or not explained clearly.*****12 points*** | **No evaluation components are identified.** ***8 points*** |
| **Budget** | **Budget request form is completely detailed. Includes information about supply sources and the exact cost of items.** ***15 points*** | **Budget costs are itemized. Most information about supply sources and item costs are included.*****12 points*** | **Some budget costs are itemized. Some supply sources and item costs are missing.*****9 points*** | **The budget lacks itemized expenses, supply sources, and item costs.** ***6 points*** |
| **Overall** KAHPERD “Play It Forward” GRANT page 4 | **Project clearly supports the philosophy of KAHPERD. The project demonstrates creativity and/or innovation.*****10 points*** |  **The project supports the philosophy of KAHPERD. The project demonstrates some creativity and/or innovation.*****8 points*** | **The project somewhat supports the philosophy of KAHPERD. The project shows minimal creativity and/or innovation.** ***6 points*** | **The project does not support the philosophy of KAHPERD. The project lacks creativity and/or innovation.****[*****3 points*** |