**“Play It Forward” Grant Cover Page**

**Name of Applicant** Click here to enter text.

**Member of KAHPERD** Choose an item.

**Choose the role that best describes you**: Choose an item.

**Home Address**: Click here to enter text.

**Home Phone:** Click here to enter text. **Home Email:** Click here to enter text.

**School Name + Address**: Click here to enter text.

**School Phone:** Click here to enter text. **School Email:** Click here to enter text.

**Project Title:**  Click here to enter text.

**Collaborative Partner**: Click here to enter text.

If my request for a grant is funded, I understand I will be required to send a video to the KAHPERD Grants Chair, [Ursula Kissinger](mailto:ukissinger@tong464.org). In addition, I will write a short article for the KAHPERD newsletter telling how my school was able to “Play It Forward”.

**Signature of Applicant**: Click here to enter text. **Date**: Click here to enter text.

Applicants must include all information as described.

The grant application must be sent to grants chair, [Ursula Kissinger](mailto:ukissinger@tong464.org) via email

on or before the deadline of **February 26, 2017.**

**KAHPERD “PLAY IT FORWARD” GRANT**

**Page 1**

KAHPERD members may apply for grant money up to $1000 for innovative and other creative activity which will enhancwellness within a school.

All projects must be completed within one year from receipt of funding.

Completed applications should include:

I.          **PROJECT DETAILS**

Please limit this section to no more than 1 page.   
 Use the headers below in your grant proposal.  
  
 A. Rationale and Objectives  
   
 ⮚ *Provide the rationale for why the project is particularly important.*

⮚ *Identify precisely the need of the project and the population served.* ⮚ *Indicate the specific objectives of the project.*  
   
  
 B. Outcomes  
   
 ⮚ *Describe the change you expect will occur as a result of your project.*

* *State how the project will raise student achievement or increase awareness of health and physical well-being*

C. Project Activities, Procedures and Timeline  
   
 ⮚ *Explain precisely and comprehensively the procedures/methods of the project—*

*How will the project be planned and implemented?*

* *Provide a timeline as to when each project activity will be completed.*

*Include starting date and completion date of project.*  
  
  
 D. Evaluation Plan  
   
 ⮚ *How will you know you have achieved the desired outcome?*

⮚ *Explain procedures you will follow, instruments you will use, and criteria for success.*

II.        **Budget**

Detail all expenses.

Include how you will spend the grant money, being as specific as you can.

**Email grant to:** [**Ursula Kissinger**](mailto:ukissinger@tong464.org)

**ukissinger@tong464.org**

*Grant applications are due to the Grants Chair by February 26, 2016.*

*No late applications will be considered.*

*Use the attached rubric as a guide to complete grant application.*

#### KAHPERD “Play It Forward” GRANT

#### page 2

|  |  |  |
| --- | --- | --- |
| **BUDGET ITEM** **“Play It Forward” GRANT BUDGET REQUEST** *Itemize everything* | **TOTAL $**  **REQUESTED** | **NUMERICAL PRIORITY RATING** |
| 1. **Personnel**: (i.e. speakers, organizations, etc.)   Click here to enter text. | Click here to enter text. | Click here to enter text. |
| B. **Consumable** **materials**: (be specific)  Click here to enter text. | Click here to enter text. | Click here to enter text. |
| C. **Travel**: (include rationale)  Click here to enter text. | Click here to enter text. | Click here to enter text. |
| D. **Equipment**: (i.e. item, quantity, vender, amount)  (Keep all receipts & send with final report)  Click here to enter text. | Click here to enter text. | Click here to enter text. |
| E. **Other** **Expenses**: (i.e. technology, etc.)  Click here to enter text. | Click here to enter text. | Click here to enter text. |

*Include this projected budget with your application.*

## KAHPERD “Play It Forward” GRANT

## page 3

**KAHPERD “Play It Forward” Grant Evaluation Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Review Criteria** | **4** | **3** | **2** | **1** |
| **Application** | **The application is filled out according to the guidelines. All questions are answered thoroughly.**  ***10 points*** | **The application is filled out according to the guidelines. All questions are answered.**  ***8 points*** | **The application lacks some requested information.**  ***6 points*** | **The application does not follow grant guidelines.**  ***3 points*** |
| **Rationale/Objectives** | **Clearly identifies objectives in measurable terms. Strongly aligned with SHAPE America National Standards.**  ***10 points*** | **Identifies objectives in measurable terms. Is aligned with SHAPE America National Standards.**  ***8 points*** | **Attempts to identify measurable objectives.**  **Weakly aligned with SHAPE America National Standards.**  ***6 points*** | **Fails to identify measurable objectives.**  ***3 points*** |
| **Statement of Needs** | **Presents compelling evidence that the project will impact student learning based upon student interest & needs.**  ***15 points*** | **Presents some evidence that the project will impact student learning based upon student interest and needs.**  ***12 points*** | **Vaguely presents how students will benefit from this project. Student interest and needs are lacking.**  ***9 points*** | **Has little potential to impact student learning. Need is not identified.**  ***6 points*** |
| **Procedures/Methods** | **Specifically outlines an action plan including activities, strategies and person(s) responsible for the project. Contains a realistic timeline.**  ***20 points*** | **Adequately describes most activities, strategies, and people responsible for the project. Contains a realistic timeline.**  ***16 points*** | **Attempts to describe activities and strategies that will be carried out to meet the objectives. The timeline is not realistic.**  ***12 points*** | **Fails to describe activities and strategies that will be carried out to meet the objectives. The timeline is missing or inadequate.**  ***8 points*** |
| **Evaluation** | **A plan is provided which realistically and specifically measures project objectives. Evaluation instruments are clearly explained.**  ***20 points*** | **A plan is provided which measures project objectives. Evaluation instruments are explained.**  ***16 points*** | **A plan is provided which will measure project objectives. Evaluation instruments are lacking or not explained clearly.**  ***12 points*** | **No evaluation components are identified.**  ***8 points*** |
| **Budget** | **Budget request form is completely detailed. Includes information about supply sources and the exact cost of items.**  ***15 points*** | **Budget costs are itemized. Most information about supply sources and item costs are included.**  ***12 points*** | **Some budget costs are itemized. Some supply sources and item costs are missing.**  ***9 points*** | **The budget lacks itemized expenses, supply sources, and item costs.**  ***6 points*** |
| **Overall** KAHPERD “Play It Forward” GRANTpage 4 | **Project clearly supports the philosophy of KAHPERD. The project demonstrates creativity and/or innovation.**  ***10 points*** | **The project supports the philosophy of KAHPERD. The project demonstrates some creativity and/or innovation.**  ***8 points*** | **The project somewhat supports the philosophy of KAHPERD. The project shows minimal creativity and/or innovation.**  ***6 points*** | **The project does not support the philosophy of KAHPERD. The project lacks creativity and/or innovation.**  **[**  ***3 points*** |